



ACCREDITATION COMMISSION FOR CONFORMITY ASSESSMENT BODIES

CAB Accreditation Policy Document

Document Title: Policy on Organizational Activities, Hired Equipments and Opinions & Interpretations By Laboratories

Document Number: ACCAB-CAB-8.0

CONTROLLED COPY

Revision Number	Revision Date	Paragraph Number	Description of Revision	Revision Author

1.1	Purpose:
1.1.1	To ensure that organizations (laboratory /where relevant inspection body): <ul style="list-style-type: none"> 1. Are indentified and accredited for those tests or calibration which can be performed using the equipment being on site; 2. Are aware of ACCAB policy regarding hired equipments; 3. Present the opinions and interpretations truthfully, clearly, unambiguously and in accordance with any specific instructions in the examination procedures.
1.2	Scope:
1.2.1	This policy is applicable to ACCAB Accreditation Applicant & Accredited testing and calibration laboratories, medical laboratories and inspection bodies.
1.3	Definitions:
	NIL
1.4	Details:
1.4.1	Organization of the activity of laboratory:
1.4.1.1	If organization has multiple sites: <ul style="list-style-type: none"> 1. Each site has to be identified and accredited only for those activities which can be performed using the equipment being at this site; 2. Mobile set up are connected with the main site of the organization , must have the personnel and provided with all equipment needed for performance of tests and calibrations performed by the mobile laboratory.
1.4.2	Hired Equipments:
1.4.2.1	The organization can use hired equipment and measurement instruments in exceptional and unavoidable circumstances, however, the number of hired equipments must be inconsiderable compared to the equipments and measurement instruments needed for the performance of the tests indicated in the scope of accreditation.
1.4.2.2	The organization shall document and operate the procedure for the maintenance and measurement traceability of the hired equipments or measurement instruments.
1.4.2.3	ACCAB reserves the decision on accreditation of the organizations using the hired equipment or measurement instruments.
1.4.3	Opinions and interpretations:
1.4.3.1	The Organization shall define the range of the accredited activity within which opinions and interpretations will be presented.
1.4.3.2	The Organization shall follow the following requirements as minimum to the personnel, Presenting the opinions and interpretations: <ul style="list-style-type: none"> 1. Education: must show that the qualification holder has successfully completed a university or equivalent technical or higher education or post-secondary course of at least 3 years duration or of an equivalent duration part-time at a university or establishment of higher education or another establishment of similar level conforming to the field of

	<p>activity. National, regional and local regulations shall apply with regard to qualifications and training.</p> <p>2. Experience: not less than 3 years in the relevant field of testing and calibration.</p> <p>3. Training: where appropriate, that he/she has successfully completed the professional training required in addition to the post-secondary education conforming to the field of activity.</p>	
1.4.3.3	The Organization shall define the format of the presentation of opinions and interpretations.	
1.4.3.4	The Organization shall identify and communicate thru other comments such as cautionary or explanatory notes to the user the context of information required while presenting interpretations and opinions that may not be available to the laboratory.	
1.5	References:	
1.5.1	Details	Document Number
	NIL	