



**ACCREDITATION COMMISSION FOR CONFORMITY ASSESSMENT BODIES**  
**ACCREDITATION SCHEME MANUAL**

**Document Title:                      Schedule of ACCAB Fees Inspection Bodies**

**Document Number:                  ACCAB-ASM-11.0-B**

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<b>Revision Number</b>	<b>Revision Date</b>	<b>Paragraph Number</b>	<b>Description of Revision</b>	<b>Revision Author</b>

<b>11.1</b>	<b>Purpose:</b>
11.1.1	This procedure details the fees associated with accreditation of Inspection Bodies as per the schemes operated by ACCAB.
<b>11.2</b>	<b>Scope:</b>
11.2.1	This schedule of fees is applicable to the various accreditation schemes operated by ACCAB for The Inspection Bodies.
<b>11.3</b>	<b>Responsibility &amp; Authority:</b>
11.3.1	The ACCAB Chief Executive Office oversees the invoice preparation and the fees collection.
<b>11.4</b>	<b>Operation:</b>
<b>11.4.1</b>	<b>General Terms &amp; Conditions:</b>
11.4.1.1	Travel, Lodging & Boarding and Local Expenses: Preferably to be arranged by the applicant/accreditation organization or to be paid in advance to ACCAB at actual.
11.4.1.2	The fees is net payable to ACCAB, local taxes to be borne by the Applicant/Accredited Body
11.4.1.3	<p><u>Expansion of scope:</u></p> <ul style="list-style-type: none"> <li>i. If auditor travel mode is other than air and if time required more than four hour then additional charges may be levied.</li> <li>ii. Extra charges will be levied for expansion of the scope which would include auditor remuneration, miscellaneous expanses, administrative charges and ACCAB accreditation fee.</li> <li>iii. Travel lodging and boarding expanses to be arrange by IB.</li> </ul>
11.4.1.4	Any fees once paid shall not be refunded after initiating accreditation/assessment process by ACCAB.
11.4.1.5	The fees is excluding VAT/Goods and Services Tax (GST) etc.
11.4.1.6	This quotation is valid for 90 days from the date of issue.
11.4.1.7	The fees structure may be revised annually. However, accreditation fees once agreed shall remain valid for the period of three years.
11.4.1.8	<p>Delayed Assessment Policy:</p> <p>ACCAB will remind a laboratory that fails to undergo its full assessment within one year from receipt of the application at ACCAB head office. If no action is taken within thirty (30) days of that reminder, the laboratory's application is closed. After that laboratory is required to begin the application process again and pay the laboratory accreditation fees in effect at that time.</p> <p>Assessment Cancellation/Postponement Policy:</p> <p>If a customer cancels or postpones a duly agreed visit:-</p> <p>Upto 7 days – 100% of the fees  Upto 14 days – 75% of the fees  Upto 30 days – 25 % of the fees</p> <p>In all cases, any non-refundable travel /hotel costs that have been expended will be recovered from the customer at cost price.</p>

**INSPECTION BODIES ACCREDITATION SCHEMES FEES SCHEDULE**

Based on the Statistical Nomenclature of Economic Activities (NACE Codes)

- |   |   |  |  |
|---|---|--|--|
| <input type="checkbox"/> Agriculture, fishing<br><input type="checkbox"/> Leather and Leather products<br><input type="checkbox"/> Printing companies<br><input type="checkbox"/> Pharmaceuticals Rubber and plastic products<br><input type="checkbox"/> Machinery and equipment<br><input type="checkbox"/> Other transport equipment<br><input type="checkbox"/> Gas supply<br><input type="checkbox"/> Hotels and restaurants<br><input type="checkbox"/> Engineering services<br><input type="checkbox"/> Wholesale and retail trade: Repair of motor vehicles, motorcycles and personal and household goods | <input type="checkbox"/> Mining and Quarrying*<br><input type="checkbox"/> Wood and wood products<br><input type="checkbox"/> Manufacturing of coke and refined petroleum products<br><input type="checkbox"/> Non-metallic mineral products<br><input type="checkbox"/> Electrical and optical equipment<br><input type="checkbox"/> Manufacturing not elsewhere classified<br><input type="checkbox"/> Water supply<br><input type="checkbox"/> Transport, storage and communication<br><input type="checkbox"/> Other Services | <input type="checkbox"/> Food products, beverages and tobacco<br><input type="checkbox"/> Pulp, Paper and paper products<br><input type="checkbox"/> Nuclear fuel*<br><input type="checkbox"/> Concrete, cement, lime, plaster, etc.<br><input type="checkbox"/> Shipbuilding<br><input type="checkbox"/> Recycling<br><input type="checkbox"/> Construction<br><input type="checkbox"/> Financial intermediation; real estate; renting<br><input type="checkbox"/> Public administration<br><input type="checkbox"/> Other social services (* Accreditation Restricted) | <input type="checkbox"/> Textiles and textile products<br><input type="checkbox"/> Publishing companies<br><input type="checkbox"/> Chemicals, chemical products and fibers<br><input type="checkbox"/> Basic metals and fabricated metal products<br><input type="checkbox"/> Aerospace*<br><input type="checkbox"/> Electricity Supply<br><input type="checkbox"/> Health and social work<br><input type="checkbox"/> Information Technology<br><input type="checkbox"/> Education |
|---|---|--|--|

**Fees:**

Application Fee (for the 1 <sup>st</sup> Classification as per the NACE Codes)	Subsequent / Additional Accreditation (as per the NACE Codes)	Annual Accreditation Fees to be paid in Advance per Classification	Annual Accreditation Fees Per subsequent Location including Mobile Inspection Facility (If other than main facility) to be paid in advance	Additional Operating Fees; per Inspection Certificate issued to be paid monthly	Documentation Review	Onsite Assessment		1st Year Surveillance	2nd Year Surveillance
						Pre Assessment	Assessment		
<b>India (INR)</b>									
175000	75000	75000	125000	250	15000	15000	15000	15000	15000
<b>International (US Dollars) Fees Available on Request.</b>									