



ACCREDITATION COMMISSION FOR CONFORMITY ASSESSMENT BODIES
ACCREDITATION SCHEME MANUAL

Document Title: Accreditation Requirements

Document Number: ASM-09.0

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Revision Number	Revision Date	Paragraph Number	Description of Revision	Revision Author

9.1	Purpose:
9.1.1	To define the ACCAB accreditation requirements.
9.2	Scope:
9.2.1	Applicable to all the Conformity Assessment Bodies (CABs) Accreditation Schemes/Programs operated by the ACCAB.
9.3	Responsibility & Authority:
9.3.1	The Chief Executive Officer is responsible for communicating and overseeing this procedure and the top management of the applicant and accredited CABs is responsible for ensuring that the requirements are fully met.
9.4	Operation:
9.4.1	Compliance with Legal Requirements:
9.4.2	The CAB shall be a legal entity, such that it can be held legally responsible for all its conformity assessment activities.
9.4.3	The CAB shall comply with all the applicable legal requirements in the countries in which they operate.
9.4.4	The CAB shall Endeavour to protect the intellectual property of ACCAB, ISO, and any other Standardization Organization.
9.4.5	The CAB shall have policy that appropriate key personnel have demonstrable understanding of applicable legal and statutory requirements.
9.4.6	The CAB's shall declare in the application for accreditation that whether or not there exists current legal processes or allegations concerning the compliance of the CAB with such legal and statutory requirements and should the CAB become aware at any time following accreditation being granted that legal proceedings have been initiated or other allegations concerning the legal compliance of the CAB arise, they shall notify the ACCAB as soon as it is practicable and within a maximum of seven days, and shall advise the ACCAB of the outcome of any such proceedings and the statement shall be signed by the top management.
9.4.7	The CAB's shall declare in the application for accreditation that that they have informed ACCAB of any matter that may be deemed significant when adjudicating the application, should it come to the light at a later date.
9.4.2	Compliance with the Relevant International Standards and ACCAB Requirements:
9.4.2.1	The ACCAB requires that the CAB have a publicly available policy which shall declare their stated and implied support for the mission and the objectives of the ACCAB, and shall ensure that they act in accordance with that policy always. If the ACCAB considers that a CAB undertakes work that is in a

direct conflict to the ACCAB's mission and objectives it could lead to accreditation being withheld, suspended or withdrawn.

9.4.2.2 The CAB shall comply with the requirements of the following standards/documents (the latest versions) as appropriate:

- a. ISO/IEC 17021:2011 Conformity assessment -- Requirements for the bodies providing the audit and the certification of the management systems.
- b. ISO/IEC 17065:2012 Conformity Assessment-requirements for bodies certifying products, process & services;
- c. ISO/IEC 17024:2012 Conformity assessment -- General requirements for the bodies operating certification of persons.
- d. ISO/IEC 17020:2012 General criteria for the operation of various types of bodies performing inspection.
- e. ISO/IEC 17025:2005 General requirements for the competence of testing and calibration laboratories.
- f. ISO 15189:2012 Medical laboratories -- Particular requirements for the quality and the competence.
- g. ISO/IEC 17043:2010 - Conformity assessment -- General requirements for proficiency testing
- h. ISO Guide 34:2009 General requirements for the competence of reference material producers.
- i. ISO 14065:2013 Green House Gases – requirements for Green House Gas validation & verification bodies for using accreditation or other forms of recognition;
- j. OECD GLP Registration:- Good Laboratories Practice
- k. GCP :-Good Clinical Practice
- l. Relevant International Standards, ACCAB Standards, Advisories and Conformity Assessment Requirements;
- m. If an applicant or accredited CAB wishes to voluntarily implement any IAF (International Accreditation Forum) and / or ILAC (International Laboratory Accreditation Cooperation) requirements, advisories or guidelines the ACCAB shall be pleased to assist them.