



**ACCREDITATION COMMISSION FOR CONFORMITY ASSESSMENT BODIES**

**CAB Accreditation Advisory Document**

**Document Title: Advisory Document on Directory of Certificated Organizations Certified by the Certification Bodies Accredited by Accreditation Commission for Conformity Assessment Bodies**

**Document Number: ACCAB-CAB-AD-4.0**

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<b>Revision Number</b>	<b>Revision Date</b>	<b>Paragraph Number</b>	<b>Description of Revision</b>	<b>Revision Author</b>

<b>AD-4.1</b>	<b>Purpose:</b>
AD-4.1.1	The ACCAB maintains the Directory of the Certificated Organizations certified by the Certification Bodies accredited by ACCAB. The sole purpose of this Directory is to provide All ACCAB Accreditation Regime Stakeholders, the Global Communities of Businesses and Consumers a Parallel Validation Facility for the ACCAB accredited certificates.
AD-4.1.2	The ACCAB does not endorse the Certificated Organization listed in this Directory and makes no representations, warranties, or guarantees as to, and assumes no responsibility for, the products or services provided by these Certificated Organization. The ACCAB expressly disclaims all liability for damages of any kind arising out of the use or performance of the products or services provided by these Certificated Organizations.
<b>AD-4.2</b>	<b>Scope:</b>
AD-4.2.1	This advisory note is published for the informative use for the Certification Bodies accredited by the ACCAB, Certificated Organizations certified by the Certification Bodies accredited by the ACCAB, All ACCAB Accreditation Regime Stakeholders, the Global Communities of Businesses and Consumers.
AD-4.2.2	The Directory is published on the ACCAB website <a href="http://www.accab.org">www.accab.org</a> and has no other cyber location or mirror site.
AD-4.2.3	All ACCAB accredited Certification Bodies holding valid accreditation is listed in the separate Directory of Accredited Conformity Assessment Bodies (CABs) on the ACCAB website <a href="http://www.accab.org">www.accab.org</a> that displays their respective Accreditation Statement.
AD-4.2.4	The ACCAB Directory of the Certificated Organizations is exclusive to the Certificated Organizations certified by the Certification Bodies accredited by the ACCAB and covers the accreditation scope only.
AD-4.2.5	All ACCAB accredited certificate issued by the ACCAB accredited Certification Bodies shall carry the ACCAB Accredited Certification Body Logo and the statement: “This is an accredited certificate sanctioned for issue by Accreditation Commission For Conformity Assessment Bodies (ACCAB) in accordance with the requirements of ISO/IEC 17021:2011. The validity of this certificate can be verified by checking the Directory of Certificated Organizations maintained at the ACCAB website <a href="http://www.accab.org">www.accab.org</a> .”
AD-4.2.6	The directory displays details of only those Certificated Organizations certified by the Certification Bodies accredited by the ACCAB, holding valid certificate. The Directory of Certificated Organizations gives the following information: Company, Certification Body, Registration Number as given by the Certification Body, Standard, Activity Scope, Location, Country & Status (Live/Suspended/Withdrawn).
AD-4.2.7	The ACCAB accredited Certification Bodies are also mandatorily required to maintain and make publically accessible, or provide upon request, by any means it chooses, a directory of the valid certifications as required by the relevant accreditation standard. This directory shall correlate with the ACCAB directory.
<b>AD-4.3</b>	<b>Details:</b>
AD-4.3.1	The ACCAB accredited Certification Bodies are responsible for providing

	accurate information on the ACCAB accredited Certificates (Initial/Re-Certification) issued in a particular Gregorian Calendar Month using the ACCAB Monthly Certification Report Sheet issued by the ACCAB.
AD-4.3.2	The ACCAB Monthly Certification Report must be submitted electronically by the ACCAB accredited Certification Bodies to the ACCAB Head Office in the first week of the following month.
AD-4.3.3	The ACCAB Head office will update information on ACCAB accredited Certificates (Initial/Re-Certification) issued in a particular Gregorian Calendar Month in the third week of the following month provided the submitting Certification Body has fulfilled the obligations as per the ACCAB Accreditation Requirements and Terms & Conditions. Therefore it is safe to assume that the said ACCAB accredited Certificates (Initial/Re-Certification) are likely to get updated in the third/fourth week of the following month of their issue.
AD-4.3.4	The ACCAB accredited Certification Bodies are also responsible for providing accurate information on the continuation of the ACCAB accredited certificates following the successful Annual Surveillance Audits or Tri-Annual Re-certification Audits conducted in a particular Gregorian Calendar Month using the ACCAB Monthly Certification Report Sheet issued by the ACCAB.
AD-4.3.5	The Directory of ACCAB Certificated Organizations shall show the status “SUSPENDED” for the organizations who does not allow Annual Surveillance or Tri-Annual Re-certification audits to be conducted by their Certification Bodies as and when it is due. However, their listing will be reinstated if such Surveillance or Re-certification Audits are conducted and the information received in the ACCAB Monthly Certification Report by the ACCAB Head Office with VALID JUSTIFICATION for the delay within 60 (Sixty) days for the Annual Surveillance Audits and 90 (Ninety) days for the Tri-Annual Re-certification Audits. If any certificated organization fails to allow Annual Surveillance or Tri-Annual Re-certification audits within this grace period their listing shall be “WITHDRAWN” by the ACCAB and Certification Bodies from their respective directories. Any such organization after withdrawal wishes to re-apply, they shall be treated as new clients by the ACCAB accredited Certification Bodies.
AD-4.3.6	Any query/discrepancy regarding the listings in the ACCAB Directory of the Certificated Organizations may be directed to the ACCAB Head Office with a copy to the issuing ACCAB accredited Certification Body.
AD-4.3.7	If any of the Organization having been issued a Management System Standard Certificate carrying an ACCAB Logo/Mark is not listed in the Directory of Certificated Organizations published on ACCAB website then they might have been sold a fraudulent certificate. In such cases the organization may report such incident to appropriate law enforcement authority after having written confirmation from ACCAB that the Management System Standard Certificate carrying an ACCAB Logo/Mark issued to them is a fake.